



## General Terms and Conditions

### Definition

K.I.T. Group GmbH Dresden (hereafter referred to as K.I.T. Group) is the meeting organizer of the Joint Annual Meeting of the International Society of Exposure Science and the International Society for Environmental Epidemiology 2025, which takes place in Atlanta, Georgia, USA, from August 17 – 20, 2025 (hereafter referred to as ISES-ISEE 2025). K.I.T. Group is authorised to act on behalf of the meeting hosts, the International Society of Exposure Science (ISES) and the International Society for Environmental Epidemiology (ISEE). K.I.T. Group leads the meeting secretariat and is responsible for registration and abstract submission, corresponding delegate services, as well as sponsorship and exhibition management. These General Terms and Conditions are valid for each registered attendee of this ISES-ISEE 2025 meeting. Any person registered (delegate, student, exhibitor, etc.) is considered an attendee.

### Registration and Payment

The registration and payment deadlines are as follows:

Early registration deadline:	May 14, 2025, 23:59:59 (EDT)
Standard registration deadline:	July 31, 2025, 23:59:59 (EDT)
Late / On-site registration:	from August 01, 2025, 00:00:01 (EDT)

Everyone who wants to attend ISES-ISEE 2025 must register. Until the standard registration deadline, the registration to the meeting is solely possible via the online registration form. After the standard registration deadline, the registration to the meeting is possible via the online registration form and on-site at the registration desk by completing the on-site registration form. With the completion of the online registration (by clicking the button “bindingly register” or “pay” at the end of the form) or handing in the on-site registration form on-site, the contract between K.I.T. Group and the participant is legally binding. K.I.T. Group is authorised to act on behalf of the meeting hosts, the International Society of Exposure Science (ISES) and the International Society for Environmental Epidemiology (ISEE).

Everyone who wants to register at a reduced registration fee (e.g. Students, Early Careers, etc.) needs to provide the requested proof to K.I.T. Group upon registration.

The participant will receive an official confirmation of registration/invoice from K.I.T. Group via email. All registration fees must be paid in due time according to the due date stated on the invoice. For applying for the early/standard registration fee, payment in full must be made within the given deadlines. Otherwise, the Meeting Organization reserves the right to change the registration to the higher registration fee and send a new invoice.

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#### ISES-ISEE 2025 Meeting Host

International Society of Exposure Science &  
International Society for Environmental Epidemiology  
[www.intlexposurescience.org](http://www.intlexposurescience.org) | [www.iseepi.org](http://www.iseepi.org)

#### ISES-ISEE 2025 Meeting Organization

c/o K.I.T. Group GmbH Dresden  
Bautzner Str. 117-119, 01099 Dresden, Germany  
[registration@isesisee2025.org](mailto:registration@isesisee2025.org) | [www.isesisee2025.org](http://www.isesisee2025.org)



Payments are only accepted in USD and can be made by credit card or by bank transfer. Any bank charges have to be paid by the participant. Cheques will not be accepted. All registration fees must be fully paid prior to the meeting. Exceptions can only be made, if a written request has been officially confirmed by the meeting hosts and sent to K.I.T. Group. In this case, payment may be made on-site at the registration desk in cash or by credit card. Only after full payment has been received, the registration will be considered valid.

### **Visa requirements and invitation letter**

It is the sole responsibility of the attendee to take care of his/her visa requirements. Attendees who require an entry visa must schedule sufficient time for the application procedure. Attendees should contact the nearest embassy or consulate to determine the appropriate timing of their visa applications. It is recommended to apply for a visa at least three months in advance of the meeting.

Everyone who requires an official Letter of Invitation can request it during the online registration. Invitation Letters will be issued only for registered delegates, who fully paid their registration fee. Invitation Letters will be issued electronically (as PDF file via email). Upon request, a hand-signed hard copy can be sent via regular mail service. Kindly note that tracking of regular mail is not possible and that mail delivery times are beyond the organizers control. Express delivery is possible upon request as well but will involve an extra service charge. Issuing the Invitation Letter does not financially obligate the meeting organizers in any way. All expenses incurred in relation to the meeting are the sole responsibility of the attendee.

### **Publication of Abstracts**

According to the publication policy of ISES-ISEE 2025, only abstracts from authors who have registered and fully paid the registration fees according to the payment deadline mentioned in their invoice, will be published in the abstract book. Furthermore, the poster or oral presentation must be presented from the author (or at least any of its co-authors) in person on-site. Hence, the abstract will be deleted from the abstract book afterwards, in case of no-show/no presentation on-site.

### **Invoice revision requests**

Any modification of VAT number, address or financial documentation, requested after the issuing of the invoice or receipt, will result in an administrative fee of 50.00 USD.

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## Name badge

On arrival at the meeting venue, every attendee needs to proceed to the registration desk first in order to pick up the name badge and the meeting material. The name badge has to be worn at any time during the meeting and entrance to the meeting premises will only be allowed when presenting a valid name badge. If an attendee loses, misplaces or forgets the name badge, a handling fee of 30.00 USD will be charged for re-printing the badge. Upon handing out a new name badge, the lost badge will become invalid.

## Film, Photo and Video Recordings

ISES, ISEE, the LOC and K.I.T. Group are collaborating closely to create a comprehensive overview of the meeting programme, interactions and events that may be of promotional interest to the society. Accordingly, please be informed that you may be filmed or photographed at any time (e. g. in the session rooms, or in the poster and exhibition area) and any presentation you deliver may be recorded. With the registration to the meeting, attendees confirm and agree to the publication of the above-mentioned photo/video material on ISES/ISEE related websites, social media channels (LinkedIn, Twitter, Instagram) or printed matters.

## Cancellation Policy

All registration changes and cancellations must be communicated to K.I.T. Group in written form (by email). In case of cancellation of the registration or cancellation of single bookings received by May 14, 2025, a cancellation fee of 50% of the registration fee applies. No refund will be given for any cancellations made after May 14, 2025, and the claim for the full payment of all registration fees remains, respectively. In case of cancellations due to rejection of the submitted abstract, your registration will be cancelled without any cancellation fee. In case of cancellations due to denied VISA applications, the full registration fee minus a processing fee of 50.00 USD will be refunded after the meeting if the visa was applied for in time. To apply for the refund, a proof of timely application together with an official notice from the embassy confirming that a visa could not be granted needs to be forwarded to K.I.T. Group by email.

No refund will be given for unattended events, in case of illness or early termination of attendance.

## Cancellation Policy: Pre-Meeting Workshops

For booked Pre-Meeting Workshops, the cancellation fees as stated above will apply. If the number of attendees at one of the Pre-Meeting Workshops is below 20, the organizer reserves the right to cancel the session. In this case, participants will be informed in due time and receive a full refund of the paid fees.

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### **Cancellation of the meeting: Force Majeure**

If ISES-ISEE 2025 cannot be held or is postponed due to events beyond the control of the meeting hosts ("force majeure"), neither the host nor the meeting organizer can be held liable for any damages resulting for the attendees. Under these circumstances, the meeting organizers reserve the right to either retain the entire registration fee and to re-book it for a future meeting, or to reimburse the attendee after deducting costs already incurred for the organization of the meeting, which could not be recovered from third parties.

### **Insurance**

The registration fees do not include insurance of any kind. The organizers cannot accept any responsibility or liability for injuries or losses sustained as a result of any cancellations, accidents, illness or other occurrences that may arise in connection with the meeting or its evening events. Participants are advised to organize appropriate travel and health insurance themselves.

### **Liability**

K.I.T. only acts as mediator and is not liable for any losses of things, in accidents, destructions and damages of property and/or in the injury of persons, the reason does not matter. Participants and accompanying persons participate in all meeting events on their own risk.

### **Place of Fulfilment**

The court of jurisdiction are the United States of America, location of the meeting host. The law of the United States of America applies. All dates and times mentioned in connection with ISES-ISEE 2025 (unless otherwise stated) refer to Eastern Standard Time (EST) / Eastern Daylight Time (EDT).

### **Severability Clause**

If there is a determination of these Terms and Conditions to be ineffective or impracticable, then the validity of the Terms and Conditions remaining are not impaired. The parties are obligated to cooperate in order to replace the ineffective or impracticable clause by an effective or feasible clause, which results in the ineffective or impracticable clause being closed.

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